



**Divinity Foundation
Volunteering
Application Pack**

Regional Offices

CONTACT INFORMATION

Founder & Director:

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Founder & Operations Director:

Miss. Nav Matharu, Osteopath
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Regional Offices

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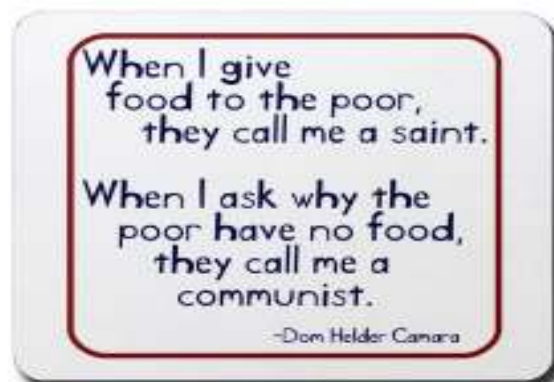
Soma Offices
Kijabe Street
P. O . Box 48816 - 00100
Nairobi, KENYA

USA

14 West Elm Street
Suite 1609
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U.S.A.

**Please Note:*

Students applying through an affiliate College / University Programme, submit your application to the Department Head.



Divinity Foundation

“global empowerment through Hope, Humanity, Healing”

A non-profit Humanitarian Aid organisation striving to reach out and make a global difference to marginalised and orphaned children, one person at a time

About Divinity Foundation

The Divinity Foundation is a non-profit, private Humanitarian foundation aimed at protecting the rights of and providing support to children who are; abandoned, orphaned or victims of civil unrest or poverty, through its “Angels” programmes. Our goal is to empower children to be future Ambassadors of Global Peace.

A sub-aim of the foundation is to provide Humanitarian Aid assistance where it can during a crisis.

We strongly believe that Children are our Hope for a brighter and more loving future. They are the leaders, policy makers, doctors and educators of tomorrow. Therefore, every child deserves to receive nurturing care and support in order to blossom into beacons of Compassion, Hope and Service.

MISSION STATEMENT

“To provide Care and Support to orphaned, abandoned or impoverished children.”

OBJECTIVES OF THE FOUNDATION

The foundation objective is to set up its “Angel” projects in selected regions of the world for children to provide;

- Nurturing Shelters
- Provide Basic literacy education and vocational training
- Provide Holistic Medical Care
- Provide Humanitarian Aid Assistance during a crisis when it can

AIMS OF THE FOUNDATION

The Divinity Foundations’ aim is to reach out to provide support to;

- Orphaned, Impoverished or Abandoned Children
- Impoverished Children affected by civil war or natural disaster
- Pre and Post Partum Mothers

The Foundation aims to carry out its work through;

- Voluntary contributions of like minded individuals, who share our ethos of “Global Empowerment through Compassion”
- Volunteer practitioners, educators and professionals
- Pooling resources and working with partner organisations and NGO’s
- Awareness and Fundraising activities

Making a difference is only a click away at: www.divinityfoundation.com

Introduction

Globally in many regions, there are communities of people who are suffering a harsh life due to either poverty or war. Poverty is one of the largest root causes of people suffering illnesses that can be readily treated today. Poverty is also the reason there are so many people homeless, starving and being deprived of education and opportunities in life to pursue a career path that will provide for their family. Our news channels are flooded with stories daily which highlight all of the points mentioned above. Knowing all this, the majority of the population choose to ignore these issues instead of trying to bring some solution and aid to help people.

Many people report, that they are uneasy giving to Charities, because they feel that most of the money goes towards paying for administration costs. Here at Divinity Foundation, we make the pledge, that every cent of money donated goes directly to those in need. We are able to do this, as all of the office bearers and project workers are ALL volunteers, all of whom Volunteer their expertise in doing something positive for the greater good of Humanity.

The fact that right now, in this moment in time, YOU are reading this, means that YOU are someone who wants to help those less fortunate. Divinity Foundation makes it easy for you to do so, either by pledging to donate realistic amounts that can go towards supporting a child or a project, or by volunteering, fundraising or advocacy.

This brochure is designed to inform you about our work and ways in which you can help. Without people like you, we as an organisation would be unable to reach out and offer help to the many thousands.

Our primary objective is to help orphaned or abandoned children and our secondary objective is supporting impoverished communities struck by civil unrest or natural disaster through our first response "Hope" packs.

**Do you Love working with Kids?
Would you like to Volunteer?
Do you have experience in working with Kids?
Do you like working in a Team?**

Then Contact us TODAY!

**We're looking for compassionate, confident
and cheerful Volunteers to help us!**



"I live in Nairobi, but I didn't realise the harsh reality of Internally displaced people living in camps until I volunteered with Divinity Foundation. I was shocked to see how my fellow Kenyans are living!!"

"majority of the population choose to ignore these issues instead of trying to bring some solution and aid to help people"

"Divinity Foundation pledges that every last cent of money donated will go directly to the needy"

Volunteer today...

**Your skills, compassion and sincerity
can and will make a huge difference
to the life of a child surviving a harsh life**

Our Projects



Our projects are all named "Angel" projects and are named after individuals that have been an inspiration in Life. It is our way of paying tribute to some remarkable people who have touched many lives with kindness and love. Their stories serve as a role model for the kids that we work with and indeed inspire us to reach out and be shining beacons of Hope, Humanity and Healing, always with Love and Compassion.

Our Humanitarian Aid **Mission of "HOPE"** projects are run as disaster relief projects aimed at helping communities hit by natural disaster or civil unrest. This project was first put into practice during the Kenya election violence in 2008 which left many children orphaned and many families uprooted. These projects are run in three phases;

- Phase One: First response, distribution of Food / Aid Packs for survival
- Phase Two: Providing Holistic Medicine Treatments
- Phase Three: Assessing the needs of children orphaned or abandoned as a result of the disaster

We concentrate on three main areas. These are Healthcare, Education and Food Aid. Being in our early phases, our projects are realistic, where the focus is in providing the best service we can with the funds we have. We don't spend money on large marketing campaigns or merchandise, glossy ads and brochures. We invest money into young lives in desperate need. Thus, one child at a time, we're planting seeds of hope and humanity for a more peaceful tomorrow.

We welcome any person, with a compassionate heart who wants to get involved and help. Perhaps your family would like to name and fund a project in remembrance of someone who touched your lives and left an indelible mark. We're all about honouring the memories of those who once walked the earth, by supporting youngsters learning to walk and survive life today.,



To read more about our projects,
please visit the "PROJECTS" section of our website.

www.divinityfoundation.com

Mission “HOPE” Kenya

Mission “HOPE” Kenya, was our response to the crisis in Kenya which erupted on 27th December 2007 following disputed election results. The country soon found itself plunged in Tribal Clashes that eventually left more than 500,000 people displaced and thousands of children orphaned and emotionally disturbed.

It was during this time, that both Nav and Joe worked for an NGO organisation who had made the decision to stay out of Kenya when the people were in their greatest time of need . While news channels were full of horrific images, it was a time that challenged both Nav and Joe, who knew that they needed to be out in Kenya when Humanity was crying out for help. They decided to mobilise for their “MISSION OF HOPE” and started to call on contacts for help with supplies. As both prepared to fly out to Kenya, under the banner of Divinity Foundation on their “Mission of Hope”, both knew that they were willing to do what ever it took to fly out to Kenya during what was a dangerous time. Thus, Divinity Foundation was born.

Following a very successful Mission of “HOPE” to Kenya in April 2008. A two week initiative which helped deliver Aid packages to 40,800 Displaced or Orphaned persons in Nairobi, Kenya. During Mission “HOPE” to Kenya we were able to distribute food and Aid Packs to;

- The Degorete IDP Camp
- The Mathare IDP Camp
- The Kibera Orphanage
- The Anada Marga AIDS Orphanage
- Mama Ngina Children’s Home
- Nairobi Spinal Injuries Programme

We also provided women in the IDP camps with Counselling, as the second phase of Mission “HOPE” to Kenya. We chose women for phase two of the programme, as many of them had been tortured or raped, many were living in camps with nothing, trying to nurture their children while not knowing what became of their husband. Many women had also witnessed their families being killed. Women, suffered the most and one of the greatest need that women had, was in basic sanitary and hygiene supplies, which we were able to supply.

Phase three of Mission “HOPE” to Kenya, was to create more permanent projects to help in areas where a need was identified. Thus, this was the basis for our ongoing and ever developing permanent projects in Kenya in the areas of Healthcare, Education and Food Aid.

Both Nav and Joe, are ever thankful to their Families and Friends, who support the work. We are indebted to our volunteer officers, who make programs run smoothly and who invest time and energy to ensuring we achieve our goal of serving young lives through Humanity, Health and Healing. We’d like to say that many of the programs, especially the Medical Expeditions would not be possible without the ever growing list of Volunteers from Europe and USA who make the free medical camp project going. Through them we are able to offer free medical assistance to an estimated 4500 people during a two week period. These are patients who would otherwise suffer in pain or die of malnourishment.

Comments...

This is what Divinity Foundation Volunteers have to say about their time with us.....why not be inspired to join our team of Volunteers today?

"we were all humbled by what we saw and for having the chance of serving humanity"

* * *

"I was really happy that Nav and Joe always listened to our ideas and suggestions. I felt that I was able to contribute and my views were valued"

* * *

"I volunteered because I had no job, so I was free to help. I was glad I volunteered, it was a lot of fun and very meaningful to be able to help people. I also thank Nav for hooking me up with a Job with one of the largest companies here. Thank-You for your kindness!"

* * *

"I never thought that Humanitarian work would be so rewarding. We all worked together as a happy team. We were all equals working together to help people"

* * *

"the experience left me with a better appreciation of my life"

* * *

"we worked hard, but we also remembered to laugh together"

* * *

*"we were looked after well by the Divinity Officers and lunch was always good!
We always felt really valued for volunteering"*

* * *

"this experience changed my life...it made me who I am today"

* * *

www.divinityfoundation.com

Be Part of Divinity Foundation today....and help deliver the message of HOPE



Dear Friend;

By now, having looked through our Volunteer Information Booklet, you're either interested in joining us in giving back something positive to Humanity or you're unsure. Perhaps you'd like to volunteer but don't have the funds to join us in Kenya. Our doors are always open to individuals who want to put something back into Humanity through their positive and nurturing energy.

If you would like more information, please visit our website;

www.divinityfoundation.com

If you're ready to volunteer.....we're ready to hear from you. So, get in touch with us today and send us your application form along with the required documents. We retain copies of all documents on file for future reference

Remember, if you are unable to volunteer abroad, you can still help us by advocating in your local area to schools and business about our work or volunteer to help us with admin in our office. You can help by fundraising and spreading the word.

Hope, Humanity and Healing is a tool which helps empower each child and each person, to dream and to see those dreams come to fruition.....one person at a time.

We thank you for taking an interest in our work and look forward to welcoming you into our Divinity Foundation Family. Together we can reach out and Empower Hope, Humanity, Healing.

Sincerely
Nav Matharu & Joe Matheny
Founders & Directors of Divinity Foundation

Volunteering

Volunteering for HealthCare Workers (Osteopaths, Nurses, Doctors, Physiotherapists, Surgeons, Pharmacists)

As Healthcare Practitioners we aim to empower our patients to become active in their own health and wellbeing, while facilitating healing. As Humanitarians, our aim is the same, to go into areas of poverty and facilitate healing through our work and empower patients to become active in their own health and wellbeing.

As humanitarians, we go into a situation, assess it and reach a “diagnosis” of what the problem is and what can be done to fix it. Then we set about to formulate a “patient care plan” which involves setting up a project, training locals to be a part of improving their conditions and ensuring that project workers are always on hand to manage and lead the change.

A Humanitarian Medical Expedition will allow you to experience the culture and be one with the locals, with all the tourist facades removed. It challenges you physically, mentally and emotionally, as an individual and as a practitioner. It is perhaps one of the most challenging experience which will teach you, not only about new cultures and conditions only read about in text books but it will also teach you a great deal about yourself, as you challenge some of your own long held assumptions.

Our advice is to think seriously; are you ready for such an experience? Can you cope with simple environments and simple living and realize that your work is making a priceless difference to the lives of many.

Our Humanitarian Medical Expeditions to Kenya are designed in a way that allows a practitioner to go in, rest, work and see some of the sights and sounds before returning home. Minimum stay trips last 12days. The trip costs roughly £700, this includes:

- Return Flights (booked by you)
- Airport pickup & drop off in Nairobi
- Safe & Clean Accommodation
- Continental breakfast, packed lunch and freshly prepared dinner
- 2 days of onsite training seminars and handouts
- Assigned translator
- Visa
- Group transportation

These trips are self-funded, though we hope in the future to apply for various grants to help reduce costs for volunteers. You can encourage family, friends and patients to support you by sponsoring your endeavors. Those who are able to volunteer for longer periods of time are always welcome **AFTER** they have experienced the 12day expedition.

You should be physically, mentally and emotionally able to undertake the trip. Currently we run medical expeditions to Kenya and are in the process of securing projects in India.

APPLICATION FORM

VOLUNTEER APPLICATION

Please fill in this form in **BLOCK** capitals and return with a passport sized picture.

ABOUT YOU:

NAME: D.O.B: MALE / FEMALE

ADDRESS:

..... EMAIL ADDRESS:

TEL NUMBER: PROFESSION:

ARE YOU REGISTERED WITH A PROFESSIONAL BODY? IF SO, WHICH ONE?

DO YOU HAVE PROFESSIONAL INDEMNITY INSURANCE? YES / NO

DO YOU HAVE ANY CRIMINAL CONVICTIONS?

HAVE YOU EVER HAD OR ARE CURRENTLY UNDERGOING ANY LEGAL PROCEEDINGS AGAINST YOU?

.....

DO YOU SUFFER FROM ANY MEDICAL CONDITIONS? Please state:

ARE YOU ON ANY PRESCRIBED MEDICATIONS? Please state:

ARE YOU ALLERGIC TO ANY MEDICATIONS?

WOULD YOU CLASS YOURSELF AS BEING PHYSICALLY, MENTALLY AND EMOTIONALLY FIT TO COPE WITH ANY HUMANITARIAN AID MEDICAL EXPEDITIONS? YES / NO

EMERGENCY CONTACT: In the event of being posted to a medical expedition abroad, please provide details below

NATIONALITY: PASSPORT NUMBER:

NAME OF EMERGENCY CONTACT: TEL #:

REACTION TO YOU: OTHER CONTACT #:

YOUR PREFERENCES: PLEASE TICK ALL AREAS YOU ARE INTERESTED IN;

- FUNDRAISING - HEALTHCARE - PROJECT DEVELOPMENT - ADMIN

Volunteer Agreement

1. In consideration of this opportunity to volunteer, I agree to the following terms and conditions, intending to be legally bound by them:
2. I will abide by the mission, rules, regulations, policies and programs of the organization while I am a volunteer.
3. I will treat all medical information pertaining to Patients and team members as Confidential, even upon ceasing to volunteer for the organisation.
4. The organization is not liable to me for any injuries, damages, liabilities, losses, judgments, costs or expenses, which I might suffer or sustain in the connection with the performance of my volunteer activities for the I will indemnify, and hold the organization harmless from and against any claims, lawsuits, injuries, damages, losses, costs or expenses whatsoever, sustained by any person in connection with my intentional misconduct or grossly negligent performance of volunteer activities for the organization, or my breach of Divinity Foundation rules, regulations and policies and programs.
5. I understand and agree that the organization may refuse volunteer applications for any reason.
6. I grant permission to Divinity Foundation to use photographs or likeness of me in publications produced by the organization and its website.
7. I have accurately and truthfully completed this Volunteer Application and Agreement.
8. This Agreement is binding between Divinity Foundation and me (the volunteer).

DATE: SIGNATURE OF APPLICANT:

Guideline for Application

Please ensure that you submit with your application form the following information/documents;

1. 2 Passport sized photos. You can also email a digital photo to; navmatharu@divinityfoundation.com
2. A copy of your professional Indemnity Insurance (if you are a Medical / Health practitioner)
3. A copy of your professional registration proof (if you are in healthcare or education)
4. A copy of your Police Check or Criminal Records Check document, which proves that you are cleared to work with children
5. Submit the names of three people, who know you in a professional capacity, that can be approached to for character references (if you do not have a Criminal Records Check document)

Upon receiving all the above documents, you will be notified of receipt. Once character references have been obtained and you are short listed, you will be invited for an interview which will determine the outcome of your application.

The applications administration process can take time, as we have to ensure that every volunteer selected has been vetted carefully due to the sensitive nature of the work involving children and vulnerable people. We therefore ask, all applicants to be patient, we do respond to EVERY applicant.

Applications can be emailed to our operations director; navmatharu@divinityfoundation.com

Or mailed to your nearest regional office.

Each one of our volunteers is presented with a certificate of Humanitarian Service, for volunteering.



Divinity Foundation, building partnerships with regional organizations to spread the message of global empowerment through Hope, Humanity, Healing.

Criteria for Volunteers

Who Can Volunteer?

We accept volunteers from almost any field of work, be it healthcare, education, engineering or students currently enrolled on a higher education degree level course associated with any of the above

What is the Procedure?

Simply fill out the application form and send along with a passport size photo of yourself.

Once we receive your form we will then write to you. If you are short listed, we will invite you for an interview. All Application forms should be mailed to the Operations Director.

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Do I get paid by Divinity Foundation?

NO, Divinity Foundation is a non-profit Humanitarian Aid Organisation, which runs purely through the efforts of Volunteers. When you undertake a Humanitarian Expedition abroad, you are responsible for funding your own flights, accommodation, food. We make secure arrangements for the team but you fund your stay.

How can I raise funds?

If you are interested in raising funds for Divinity Foundation, please request our fundraising guide.

If you would like to raise funds for your expedition with Divinity Foundation, a good way is to seek sponsorships from family, friends, patients, local businesses, schools and colleges.

Once accepted for an expedition we will send you a preparation pack which will include a sponsorship form.

I require more information.

If you require more information, please visit our website www.divinityfoundation.com or email your nearest regional officer, who will be more than happy to answer any queries you may have. Contact information is found on the first page of this document

What are pre-requisites for being accepted?

Since you will be working with children, we require each of our volunteers to submit names of 3 individuals we can approach for character references. All practitioners should also submit a copy of their professional indemnity insurance, proof of professional registration and a copy of police check/criminal records check which shows that you are cleared to work with children.

Professional Portfolio:

EVERY volunteer receives a Divinity Foundation Humanitarian Service certificate to acknowledge their contribution. Healthcare professionals are awarded CPD hours for expedition volunteering. We encourage volunteers to return home and write journal articles sharing their story, thus helping to spread the work about our work and your contribution as an individual.

Join Us Today!



Divinity Foundation Team Kenya



Divinity Foundation Officers Pictured with Dr Ida Odinga, wife of Kenya's Prime-minister Hon. Raila Odinga

Visit the Divinity Foundation website and read all about the personalities who are supporting the foundation today in achieving their goal of global empowerment through Hope, Humanity, Healing.

Be a part of Divinity Foundation and help spread the message of HOPE!

www.divinityfoundation.com

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www.divinityfoundation.com

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